



Cambridge International AS & A Level

BIOLOGY

9700/03

Paper 3 Advanced Practical Skills

For examination from 2022

SPECIMEN CONFIDENTIAL INSTRUCTIONS



This document gives details of how to prepare for and administer the practical exam.

The information in this document and the identity of any materials supplied by Cambridge International are confidential and must NOT reach candidates either directly or indirectly.

The supervisor must complete the report at the end of this document and return it with the scripts.

INSTRUCTIONS

- If you have any queries regarding these confidential instructions, contact Cambridge International stating the centre number, the syllabus and component number and the nature of the query.
email info@cambridgeinternational.org
phone +44 1223 553554

This document has **8** pages. Blank pages are indicated.

General information about practical exams

Centres must follow the guidance on science practical exams given in the *Cambridge Handbook*.

Safety

Supervisors must follow national and local regulations relating to safety and first aid.

Only those procedures described in the question paper should be attempted.

Supervisors must inform candidates that materials and apparatus used in the exam should be treated with caution. Suitable eye protection should be used where necessary.

The following hazard codes are used in these confidential instructions, where relevant:

C	corrosive	MH	moderate hazard
HH	health hazard	T	acutely toxic
F	flammable	O	oxidising
N	hazardous to the aquatic environment		

Hazard data sheets relating to substances used in this exam should be available from your chemical supplier.

Before the exam

- The packets containing the question papers must **not** be opened before the exam.
- It is assumed that standard school laboratory facilities, as indicated in the *Guide to Planning Practical Science*, will be available.
- Spare materials and apparatus for the tasks set must be available for candidates, if required.

During the exam

- It must be made clear to candidates at the start of the exam that they may request spare materials and apparatus for the tasks set.
- Where specified, the supervisor **must** perform the experiments and record the results as instructed. This must be done **out of sight** of the candidates, using the same materials and apparatus as the candidates.
- Any assistance provided to candidates must be recorded in the supervisor's report.
- If any materials or apparatus need to be replaced, for example, in the event of breakage or loss, this must be recorded in the supervisor's report.

After the exam

- The supervisor must complete a report for each practical session held and each laboratory used.
- Each packet of scripts returned to Cambridge International must contain the following items:
 - the scripts of the candidates specified on the bar code label provided
 - the supervisor's results relevant to these candidates
 - the supervisor's reports relevant to these candidates
 - seating plans for each practical session, referring to each candidate by candidate number
 - the attendance register.

Specific information for this practical exam

During the exam, the supervisor or other competent biologist (**not** the invigilator) should obtain the results needed for the supervisor's report by following the relevant steps in the question paper. The results should be recorded in the supervisor's report.

Organisation of the exam

- All candidates must have access to the materials required for Question 1 throughout the whole period of the exam.
- Half of the candidates will have access to the microscope and slide for a maximum time of one hour from the start of the examination. These candidates should start with Question 2. After one hour, or sooner if candidates have finished Question 2, they should move on to Question 1.
- For Question 2, two candidates are not permitted to share the same microscope and slide at the same time.
- The other candidates should start with Question 1. After one hour, these candidates should be given access to the microscope and slide. They should then move on to Question 2 as soon as they are ready.
- Candidates will only have access to the microscope and slide for one hour. They should be advised that they can answer any part of the examination paper not requiring the microscope and slide throughout the whole period of the examination.
- Access arrangements to microscopes and slides, including instructions on which question to start with and timings, must be explained to candidates before the start of the examination.

Materials to be supplied by Cambridge International

None.

Materials and apparatus for Question 1

Each candidate will need:

materials and apparatus for each candidate	quantity	✓
Solution of 0.5% starch and 1.0% glucose in a beaker or container, labelled S , provided at room temperature (see Preparation of materials). Note: This item is described differently in the question paper. This is intentional. Candidates should not be informed.	at least 20 cm ³	
0.5% glucose solution in a beaker or container, labelled R , provided at room temperature (see Preparation of materials). Note: This item is described differently in the question paper. This is intentional. Candidates should not be informed.	at least 25 cm ³	
Distilled water in a beaker or container, labelled E , provided at room temperature. Note: This item is described differently in the question paper. This is intentional. Candidates should not be informed.	at least 20 cm ³	
Distilled water in a beaker or container, labelled W , provided at room temperature	at least 150 cm ³	
[H][N] Benedict's solution (qualitative) in a beaker or container, labelled Benedict's , provided at room temperature	at least 30 cm ³	
15 cm length of dialysis (Visking) tubing in a beaker of distilled water, labelled T , provided at room temperature	1	
10 cm ³ syringes	2	
5 cm ³ syringe	1	
2 cm ³ or 3 cm ³ syringe	1	
Beakers or containers, to hold 50 cm ³	5	
Beaker, capacity 75–100 cm ³ , labelled X	1	
Paper clip, to fit easily over the rim of a 100 cm ³ beaker	1	
Test-tubes, large, capacity 40–55 cm ³	6	
Test-tube rack to hold 6 large test-tubes	1	
Test-tube holder to hold hot test-tubes	1	
Beaker, capacity approximately 400 cm ³ , with water at 45–50 °C, suitable for heating as a water-bath, labelled hot water . The supervisor may use a thermostatically controlled water-bath to provide this hot water to candidates.	1	
Bunsen burner, tripod, gauze, bench mat and lighter or matches	1	
Thermometer, –10 °C to +110 °C	1	
Container, capacity approximately 200 cm ³ , with tap water, labelled For washing	1	
Container, capacity approximately 400 cm ³ , labelled For waste	1	

materials and apparatus for each candidate	quantity	✓
Paper towels	8	
Glass marker pen (permanent)	1	
Stop-clock or timer showing seconds	1	
Suitable eye protection	1	

Preparation of materials

All the materials may be prepared the day before the exam.
 Solution **S** and solution **R** should be kept in a covered container in a refrigerator.
 Solutions should be at room temperature before the start of the exam.

- 1.0% starch solution for preparing **S**

This is prepared by putting 1.0 g of starch into about 5 cm³ of warm distilled water in a beaker or container. Mix to a paste. Make up to 100 cm³ with warm distilled water. Heat to boiling for 1 to 2 minutes, stirring well. Allow to cool.

- 2.0% glucose solution for preparing **S** and **R**

This is prepared by sprinkling 2.0 g of glucose into 50 cm³ of distilled water, stirring well. Make up to 100 cm³ with distilled water.

- **S**, solution of 0.5% starch and 1.0% glucose

This is prepared by adding 10 cm³ of 1.0% starch solution to 10 cm³ of 2.0% glucose solution, stirring well.

- **R**, 0.5% glucose solution

This is prepared by adding 25 cm³ of 2.0% glucose solution to 75 cm³ of distilled water, stirring well.

Materials and apparatus for Question 2

Each candidate will need:

materials and apparatus for each candidate	quantity	✓
Microscope with: <ul style="list-style-type: none"> • an eyepiece lens, $\times 10$ magnification • a low-power objective lens, $\times 10$ magnification • a high-power objective lens, $\times 40$ magnification 	1 between 2	
Slide J1	1 between 2	

Preparation of materials

- Microscope

Any lenses which are **not** $\times 10$ or $\times 40$ should be removed or replaced.

For each candidate:

- the microscope must be set up on low power
 - the slide must **not** be on the stage of the microscope.
- Slide **J1**

This is a slide of a transverse section of a leaf of rosemary, *Rosmarinus officinalis*. Slides of this material can be obtained from the Cambridge International Publications catalogue or from a number of commercial suppliers.

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Supervisor's report

Syllabus and component number

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Centre number

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Centre name

Time of the practical session

Laboratory name/number

Give details of any difficulties experienced by the centre or by candidates (include the relevant candidate names and candidate numbers).

You must include:

- any difficulties experienced by the centre in the preparation of materials
- any difficulties experienced by candidates, e.g. due to faulty materials or apparatus
- any specific assistance given to candidates.

Temperature of exam room °C

Results for Question **1(a)(iii)**

Declaration

- 1 Each packet that I am returning to Cambridge International contains the following items:
 - the scripts of the candidates specified on the bar code label provided
 - the supervisor's results relevant to these candidates
 - the supervisor's reports relevant to these candidates
 - seating plans for each practical session, referring to each candidate by candidate number
 - the attendance register.
- 2 Where the practical exam has taken place in more than one practical session, I have clearly labelled the supervisor's results, supervisor's reports and seating plans with the time and laboratory name/number for each practical session.
- 3 I have included details of difficulties relating to each practical session experienced by the centre or by candidates.
- 4 I have reported any other adverse circumstances affecting candidates, e.g. illness, bereavement or temporary injury, directly to Cambridge International on a *special consideration form*.

Signed (supervisor)

Name (in block capitals)